Public

|  |  |  |  |
| --- | --- | --- | --- |
| **Meeting minutes** | | Date: | [Dato] |
| Meeting date: | | [Møtedato] | Our ref.: |  |
| Present: | | [Til stede/mottaker(e)] | | |
| Absent: | |  | | |
| Copy to: | |  | | |
| Note taker: | |  | | |

**[Overskrift]**